

## HCQ QUILT REGISTRATION GUIDELINES for 2023

1. As a member of HCQ, you are encouraged to enter at least one quilt in our show.
2. Please use one registration form for each separate item. Pre-registration is required. Registration forms must be given or mailed to Janet Hague, 755 Forty Foot Rd. 19440, no later than Friday, March 10, 2023.
3. For insurance purposes, a value is required to be stated on each form.
4. Each item **MUST HAVE BEEN MADE BY THE EXHIBITOR**. No item will be accepted if it was exhibited in a previous HCQ Show unless it was shown unfinished in an educational display. Antique quilts will not be exhibited.
5. All items to be exhibited will be received at the 4-H Center in Creamery on Tuesday, April 11, 2023 between 10AM and 12 NOON. Your items will be returned to you on Saturday, April 15, 2023, between 4:30 and 5:00PM.  
**Please do not pick them up earlier than 4:30!**
6. All quilts must be prepared for hanging. A **4 inch** sleeve must be attached to the top of the back of each quilt with the exception of a small wall-hanging.
7. If a quilt is longer than 85", in order to not have to pin it up from the bottom, put the 4" sleeve at 85". This will help preserve your quilt so we don't have to pin it.
8. Each item must have a cloth label sewn securely to the back side of the work with your name and phone number on it. A photo of each individual quilt must be attached to each registration form
9. **FOLD QUILTS RIGHT SIDE OUT FOR REGISTRATION.**
10. The person entering the quilt piece is responsible for delivery and pick-up. YOU are responsible for YOUR work. Your work will not be returned to someone else unless we have written authorization from you to do so. If you know ahead of time that someone else will deliver and pick-up your work, please note that information on the registration form.
11. Every reasonable effort will be made to protect your work. The HCQ and Quilt Show Committee will not be responsible for any loss or damage.
12. Only Quilts, which have been pre-registered, will be accepted for the show. Absolutely no walk-in registrations can be handled by the Committee. If for any reason your quilt cannot be submitted on Tuesday, April 11, please contact Helen Kenna or Diane Bonck **prior** to the March deadline (see #2 above).
13. Please present your HCQ Receipt to pick-up your quilt.

Thank you,

Helen Kenna and Diane Bonck, Quilt Registration Chairpersons