



## Homemaker's Country Quilters Policies – Revised 2017

### **Affirmative Action**

1. All Homemaker's Country Quilters meetings are open to the public.
2. A guest fee is to be collected; the sum is to be determined by HCQ Executive Board/Program Committee. The current guest fee is \$7.00.

### **Membership**

1. An active member attends at least 6 meetings a year or goes to associate status.
2. An associate member attends less than 6 meetings a year.
3. If an active member does not attend at least 6 meetings a year, (unless there are extenuating circumstances i.e. health or lack of transportation) the member will be moved to an associate member to allow others to become active members. A former active member can be reinstated to active at any time.
4. Dues will be collected and due by April 30<sup>th</sup> each year. **After** their 30<sup>th</sup> year, members are not required to pay dues. The Membership Chair will notify the members who are eligible.
5. The membership chair will keep a waiting list for people wanting to become members. If a person from the waiting list is contacted to be a member and declines, they will be removed from the waiting list unless they ask to stay on the list.
6. Guests are welcome at our meetings. If the guest attends the luncheon, the member should tell her what food to bring. If a member is unable to drive, the driver is welcome to attend our meetings without paying a fee. A guest may participate in the HCQ activities (workshops or bus trips) if space permits, but receive no supplies, or free prizes. The Program Committee will determine the fee a guest is to pay for a workshop.

### **Newsletter / Website / Email**

1. Members will be emailed or mailed a newsletter every month. Any member may add quilt related information to the newsletter. Members may advertise quilt related items for sale as long as there is space available in the newsletter.
2. HCQ website address is: [www.homemakerscountryquilters.org](http://www.homemakerscountryquilters.org). Contact the web master to add pictures or information to the website. Member's pictures and quilts maybe published on the website or in the newsletter.
3. *HCQ email is [homemakerscountryquilters@gmail.com](mailto:homemakerscountryquilters@gmail.com), which will go to the web master.*

### **Block of the Month**

1. A Block of the Month shall be offered to HCQ members at the discretion of the Program Committee.

### **Farm, Home and Youth Fair**

1. HCQ shall set up, clean up and staff a quilt display room at the annual *Farm, Home and Youth Fair in August*.
2. Every year at the April and May meetings, HCQ members shall be asked to display their quilted items and to volunteer time in the quilt room for The Fair.
3. In the odd numbered years, HCQ shall make and donate a bed size quilt to be raffled at the fair with all proceeds donated to the Farm, Home and Youth Foundation. Tickets for this raffle are the responsibility of The Fair Chairperson. These tickets are sold during the fair.
4. In even numbered years, the quilt to be raffled at the HCQ Quilt Show is to be displayed in the quilt room and raffle tickets sold for this quilt. These tickets are the responsibility of the raffle chair of the quilt show.

5. The Penn State Extension office has given permission for HCQ to sell Rada Cutlery at the 4-H Fair in the quilt room only.
6. Information about instructions for entering quilted items and any other information to maintain the quilt room will be *emailed to the members in the summer and put on the HCQ website.*

### **Other Fairs / Events**

1. When HCQ is invited to other events, the executive board will determine if HCQ will be involved in any other fairs or quilting events.

### **Redner's Tapes**

1. HCQ shall collect Redner Market register tapes and redeem them for money. The proceeds shall be put into the HCQ treasury.

### **Silver Springs - Martin Luther School**

1. HCQ shall collect items in November and December every year for Christmas gifts for the Silver Springs - Martin Luther School. A needs list is provided by the school and is to be included in the November and December newsletter.
2. Gift Certificates to Walmart, Target, and grocery stores are appropriate as well.
3. *Box tops for Education* will be collected, organized and given to the SS-MLS.

### **Committee Cupboard**

1. Each month, HCQ adopts a food pantry. HCQ shall donate grocery store gift certificates every month to a food pantry or organization. These gift certificates shall be funded by HCQ.
2. The chairperson suggests food items to be brought to the meeting for the food pantry. The items are delivered to the food pantry assigned for the month.

### **Ronald Mc Donald House**

1. HCQ supports the Ronald Mc Donald House in Danville, PA – Geisinger Hospital with continuing donations of quilts, *pillowcases and Christmas stocking, toiletries items for their families* and aluminum can pull-tabs.
2. HCQ members are asked to make 2 quilts a year the minimum size *40" square for children 12 years old and under.* Quilts may be pieced, appliquéd or pre-printed (add border if necessary). Quilts must be quilted or machine tied, not hand tied, and no embellishments.
3. Quilts must have a HCQ label and signed with your first name.

### **Rada Cutlery**

1. Rada cutlery shall be offered for sale to HCQ members at every HCQ meeting, the 4-H Fair and HCQ Quilt Show.
2. All proceeds shall be added to the HCQ Treasury.

### **Donations for Deceased Members**

1. HCQ shall donate money to purchase a *quilting book for the HCQ Library* in memory of a deceased current member. The executive board determines the amount donated, \$25 is the current donation amount.

### **HCQ Workshops**

1. HCQ members may offer workshops/classes to HCQ members other than regularly scheduled programs/meetings. HCQ Instructor is responsible for: scheduling the date with the facilities manager, all copies needed for class, establishing and collecting fees. Cleaning up of room used.