



Homemaker's Country Quilters - Bylaws

Article I Name

Section 1 The name of this organization shall be Homemaker's Country Quilters.

Article II Purpose

Section 1 The purpose of this organization shall be to unite those interested in quilting through education, stimulation and interest in maintaining and furthering the art of quilting.

Section 2 In consideration of the early connections to the Montgomery County Farm, Home and *Youth* Foundation, Homemaker's Country Quilters shall seek to maintain that connection through continuing support of the Foundation's activities.

Section 3 Homemaker's Country Quilters is a non-profit organization that is non-discriminatory as to race, religion, sex, national origin, politics or handicaps.

Article III Insignia

Section 1 *The insignia / club logo represents the Montgomery Co pale yellow Dutch lily, green background stands for the leaves and stems and gold rim represents an embroidery hoop.*

Article IV Membership

Section 1 Members of Homemaker's Country Quilters shall be individuals who support the purpose of the organization and who agree to abide by its bylaws and policies.

Section 2 The membership of Homemaker's Country Quilters shall be comprised of 85 active members and an unlimited number of associate members.

Section 3 The classification and privileges of membership shall be as follows:

A. Active Member

1. An active member is a dues paying member entitled to all the rights and privileges of membership.

B. Associate Member

1. An associate member is a non-voting, non-office holding former active member in good standing.

2. An associate member must pay current Homemaker's Country Quilters dues.

3. An associate member in good standing may be reinstated to active membership at any time, upon their request, by passing the current waiting list.

Section 4 Prospective members will be invited to be an active member when openings exist in the order in which their names appear on the waiting list.

Article V Guests

Section 1 Guests may attend an unlimited number of meetings paying the guest fee.

Article VI Meetings

Section 1 The regular meeting of Homemaker's Country Quilters shall be held on the second Friday of the months of September through May unless otherwise ordered by the Executive Board.

Article VII Finances

Section 1 The dues for membership in Homemaker's Country Quilters shall be a sum to be determined by the Executive Board.

Section 2 Members shall pay annual dues in April. **After** their 30th year, members are no longer required to pay dues. The Membership Chair will notify the members who are eligible.

Section 3 Membership shall be forfeited for failure to pay annual dues by April 30.

Section 4 Homemaker's Country Quilters fiscal year shall be June 1 to May 31 inclusive.

Section 5 A portion of the proceeding from the bi-annual Quilt Show shall be donated to the Montgomery County Farm, Home and *Youth* Foundation according to the policies in effect.

Section 6 Members may be reimbursed for items purchased for HCQ with the proper receipts and paperwork. Any non-budgeted invoice of \$100.00 or more must have pre-approval of the executive board. A pre-approval form needs to be completed **before** the purchase.

Article VIII Officers and Duties

Section 1 The elected officers of Homemaker's Country Quilters shall be President, Vice President, Secretary, Treasurer, and Membership Secretary. These elected officers shall be the Executive Board plus the *newsletter and website chairpersons*.

Section 2 All officers shall serve for a term of two years.

Section 3 All officers shall serve without compensation and may not succeed themselves.

Section 4 The Executive Board shall be responsible for making plans, setting policies and establishing the annual budget.

Section 5 Duties of the President

A. The President shall be the chief elected officer and shall preside at all meetings of Homemaker's Country Quilters and the Executive Board.

B. The President shall be an ex-officio member of all committees except the Nominating Committee.

C. The President shall appoint as many chairpersons as needed with the exception of the Nominating Committee chairperson.

Section 6 Duties of the Vice President

A. The Vice President shall assist the President and shall assume the duties of the President in case of disability or absence of the President.

B. The Vice President shall serve as the Program Chairperson.

Section 7 Duties and Secretary

A. The Secretary records the minutes of all general and Executive Board meetings and provides the Executive Board with copies of it.

B. The Secretary shall handle all correspondences or notices as notices as authorized by the Executive Board.

C. The Secretary shall send copies of current general meetings to the Newsletter Editor to be published in the newsletter. A copy of the minutes will also be posted on the bulletin board in the meeting room for members review.

Section 8 Duties of the Treasurer

A. The Treasurer shall keep accounts of all receipts and expenditures as authorized by the Executive Board.

B. The Treasurer shall prepare financial records for bi-annual audit at the end of the Treasurer's term of office.

C. The Treasurer shall make copies of the Treasurer's report to be distributed at the monthly meeting, one copy for each table.

Section 9 Duties of the Membership Secretary

A. The Membership Secretary shall maintain the membership list, waiting list of future members, collect the annual dues and submit the sum to the Treasurer.

B. The Membership Secretary shall distribute the membership list to each member at the September meeting.

Article IX Nomination and Election of Officers

Section 1 The Nominating Committee shall prepare a slate of officers biannually which shall be presented to the active membership at the March meeting prior to the election.

Section 2 At the April meeting following the presentation of the slate, the election shall be by oral vote with one over half majority of active members present necessary to carry the vote.

Section 3 Newly elected officers will be installed at the May meeting and assume office on June 1 following their election.

Section 4 Should a vacancy occur in the course of a term of office, except that of President, an appointment to fill that vacancy shall be made by the Executive Board.

Article X Standing Committees and Duties

Section 1 There shall be such Standing Committees as deemed necessary by the President. The Standing Committees may include, but are not limited to the following: Audit, Block of the Month, Club Shirts, *Farm, Home and Youth* Fair, Community Cupboard, Greeter, Historian, Hospitality, Library, Newsletter, Opportunity Basket, Rada, Ronald Mc Donald, Sunshine, Quilt Bee, Quilt Show, Raffle Quilt Construction, Website.

Section 2 A Nominating Committee of two members and a chairperson shall be appointed by the Executive Board.

Article XI Amendment of Bylaws

Section 1 Bylaws may be amended at any meeting by majority vote of active members attending a regularly scheduled meeting, previous notice having been given.

Article XII Parliamentary Authority

Section 1 The current edition of Robert's Rules of Order shall govern parliamentary authority, when applicable and when not inconsistent with these Bylaws.

Article XIII Dissolution

Section 1 Dissolution of the organization may occur upon recommendation of the Executive Board and with the consent of a majority of active members present at a regularly scheduled meeting, previous notice have been given. Executive Board shall pay or make provision for payment of all liabilities of the organization using organizational funds to settle all accounts. All remaining funds shall be donated to the Montgomery County Farm, Home and *Youth* Foundation.

Revised 1991, 1992, 1999, 2007, 2013, 2014, 2017